



Republic of the Philippines
Philippine Economic Zone Authority

MEMORANDUM CIRCULAR NO. 2022-066

TO : ALL REGISTERED BUSINESS ENTERPRISES (RBEs)
IN THE IT-BPM SECTOR

**ZONE ADMINISTRATORS/ZONE MANAGERS AND
OFFICERS-IN-CHARGE (OICs)**

FROM : TERESO O. PANGA
Officer-in-Charge of the Authority and
Deputy Director General for Policy and Planning

DATE : 05 October 2022

SUBJECT : (a) FIRB Resolution No. 026-22
(b) Survey on WFH Implementation

A. FIRB Resolution No. 026-22

Please be informed that the FIRB under Resolution No. 026-22 dated 14 September 2022 extended the adoption of the 70:30 Work-From-Home (WFH) arrangement from 13 September 2022 until 31 December 2022, as a temporary measure under Rule 23 of the CREATE Act and in view of Proclamation No. 57, s. 2022.

Further, the following were also stated in the said resolution:

- a. The RBEs implementing WFH arrangement shall comply with the conditions prescribed in FIRB Resolution Nos. 19-21, 017-22 and relevant issuances.
- b. Affected RBEs in the IT-BPM sector may be allowed to transfer their registration to the Board of Investments (BOI) until 31 December 2022 and adopt up to 100% WFH arrangement, provided that the monitoring of these RBEs' compliance and availment of their remaining incentives shall remain with the concerned Investment Promotion Agency (IPA) with jurisdiction on the RBE's location, in this case PEZA.
- c. The general guidelines on the transfer of registration are the following:
 - i. The RBEs in the IT-BPM sector shall signify their intention to PEZA of their intention to transfer to BOI by submitting the documentary requirements;
 - ii. PEZA shall endorse to BOI the RBEs that expressed their intention to transfer;
 - iii. Issuance by the BOI of the Certificate of Registration
 - iv. PEZA shall monitor the compliance of the RBEs and submit report to the BOI.

PEZA is now reviewing the guidelines prepared by the BOI to implement the said resolution and rest assured that once finalized, PEZA will disseminate the same to guide the RBEs.

Attached herewith is the copy of FIRB Resolution No. 026-22, for information and reference.


B. Survey on Work from Home (WFH) implementation

With the issuance of FIRB Resolution No. 026-22, PEZA is conducting a survey for RBEs in the IT-BPM Sector on their plan of action in relation to the WFH implementation. The survey aims to gather information such as number the of RBEs who wish to retain their PEZA registration, RBEs willing to avail of the option under FIRB Resolution No. 026-2022, *etc.*

The options in the survey provided is not intended to pre-empt the guidelines being crafted for the implementation of FIRB Resolution No. 026-22 but for future policy direction only.

Kindly lodge your response to the survey thru this link: <https://forms.office.com/r/Q2ptadwiY6>

We appreciate receiving your response **not later than 07 October 2022.**


VSS:RVSS/JBE/ljf
